



JOB DESCRIPTION

POSITION: Municipal Financial Analyst (Public Finance)
REPORTS TO: Managing Director
DEPARTMENT: Municipal/Public Finance
LOCATION: New York, NY
Job Status: Exempt

Application: <http://www.ramirezco.com/Careers> (Select Position / Use Apply Now Link)

Core Responsibilities

- Partner with senior management to provide investment banking coverage to existing municipal clients as well as target new clients
- Build and update capital structures for major bond issuers nationwide
- Create and prepare financial models to provide bond structuring analyses (includes refunding and restructuring of bonds)
- Provide transactional support on senior managed transactions (Includes coordinating with compliance, underwriting, senior bankers, lawyers and client, among other parties of the working group)
- Prepare proposals and presentation materials for new business prospects
- Assist bankers in the creation of new ideas or innovative finance techniques
- Gather market data and other research materials to support underwriter proposals, presentations, finance ideas, and pricing recommendations, among other goals
- Provide support for in-house projects and assignments
- Extended work-hours during major projects and peak business seasons are required
- Ability to work on projects with little supervision

Qualifications

- Minimum Bachelor's degree
- Experience in public finance, investment banking, or related field is a plus
- Quantitative ability and initiative, problem-solving skills are necessary
- Strong computer skills utilizing Excel (including but not limited to creating charts and graphs, building cash-flow models, data analysis, and formatting materials for presentation). Word and PowerPoint skills are also necessary
- Strong written, oral and interpersonal skills

Behaviors

- Thought Provoking: Capable of making others think deeply on a subject
- Dedicated: Devoted to a task with loyalty or integrity
- Detail Oriented: Even the little details matter
- Driven: Seeking to continuously learn and ask questions

Motivations

- Inspired to contribute to the success of a project or the organization
- Inspired to achieve excellence in completion of tasks

Ramirez & Co. is the oldest and largest Hispanic investment bank in the U.S.

Ramirez & Co. is an EEO company with competitive Benefits and compensation.